

**Supplement  
to  
Utilizing Asymetrix  
ToolBook II Assistant**

**An Update for Users of  
ToolBook II Assistant 6.1**

Tom L. Hall  
TCC Publishing

All rights reserved. No part of the contents of this manual may be reproduced or transmitted in any form or by any means without the prior written permission of the author. Scripts that appear in the text may be used in individual applications.

Asymetrix, Hotwords, Multimedia ToolBook, Neuron, OpenScript, ToolBook, ToolBook II, ToolBook II Instructor, ToolBook II Librarian, ToolBook II Publisher, ToolBook II Assistant, and WebBook are either trademarks or registered trademarks of Asymetrix Corporation in the United States and/or other countries. Java is a trademark of Sun Microsystems, Inc. Microsoft Windows and Windows NT are registered trademarks and Video for Windows is a trademark of Microsoft Corporation. Mac is a registered trademark of Apple Computer, Inc. UNIX is a registered trademark of UNIX Systems Laboratories. InstallShield is a registered trademark of Stirling Technologies. All other company and/or product names are trademarks or registered trademarks of their respective owners.

Screen captures of the ToolBook software shown in this manual and on the front cover are from ToolBook by Asymetrix Corporation. Screen captures of Microsoft Windows 95 are from Microsoft Corporation.

**Published by TCC Publishing  
Box 2481 Greenville, NC 27836**

**Copyright © 1998**

# INTRODUCTION



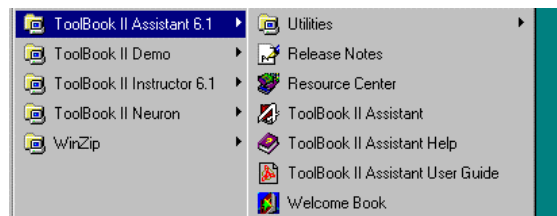
This document is intended to help those individuals who have purchased *Utilizing Asymetrix ToolBook II Assistant* and Asymetrix ToolBook II Assistant 6.1. *Utilizing Asymetrix ToolBook II Assistant* was written for the first release of ToolBook II Assistant, Version 6.0. You are free to download and make copies of this document as needed. The intent is to show the differences between Assistant 6.0 and 6.1 and how those differences impact the book *Utilizing Asymetrix ToolBook II Assistant*.

## OVERVIEW

Several of the features that make Assistant 6.1 different from Assistant 6.0 relate to Librarian integration, Internet, and enhanced productivity. A Publish to Librarian feature has been added and the HTML export process has been improved so that draw objects are exported as GIF images while overlapping objects can be grouped and also exported as GIF images. A Tooltip has been added for buttons and text fields so that a small “pop-up” appears when the user moves the mouse over these objects. Assistant 6.0 had only one Catalog while Assistant 6.1 has two. In Assistant 6.1 access is provided to a Resource Manager which allows you to manage resources such as palettes, bitmaps, icons, cursors, menu bar, fonts, and shared scripts. Access to a Clip Manager is provided which allows you to create and edit media clips. In terms of the User Interface, differences include changes in the Menu Bar, Tool Bar, and Object Properties dialog boxes. Minor changes were also made to the Book Specialist and the Catalog. The following sections will illustrate many of these differences and also point out, where appropriate, how these differences impact the lessons in the *book Utilizing Asymetrix ToolBook II Assistant*.

## THE START MENU

The **Start** menu includes access to a **Resource Manager**. In Assistant 6.0, we had access to the **ToolBook II Bookcase** and a **Features Tour**.



## THE MENU BAR

In Assistant 6.0, the Menu Bar contained a **Page** pull-down menu that allowed you to navigate the pages in your book at Author level. In Assistant 6.1, this has been replaced by the **Go** pull-down menu. Addition pull-down menus in Assistant 6.1 include **Insert** and **Tools**.

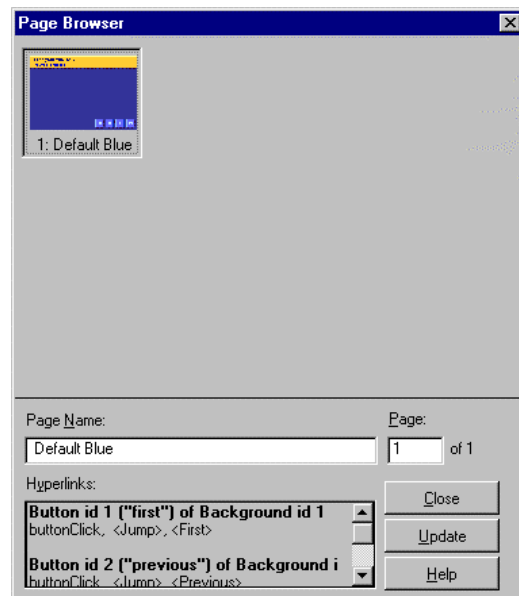
- **File** Menu—now contains a Publish to Librarian option and a Save As Exe.
- **View** Menu—now contains Reader command. In 6.0, this was found on the Menu. This menu also now includes access to a Page Browser.
- **Insert** Menu—used to insert Graphics, Pages, New Page, and New Background. In 6.0, the New Page and New Background commands were found on the **Object** pull-down menu.
- **Object** Menu—now provides access to Lesson Properties, Path Animation, Hyperlinks, Resources, and Clips
- **Tools** Menu—access to Spelling check. In 6.0 this was found on the **Edit** Menu.

### The Publish to Librarian Option

The **Publish to Librarian** command from the **File** Menu runs a wizard that walks you through the steps necessary to place HTML or Neuron content on your system that contains Librarian.

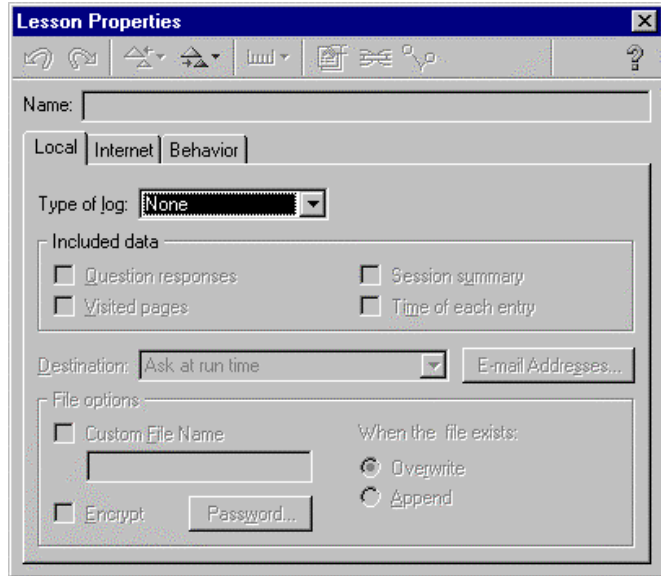
### The Page Browser Option

The Page Browser allows you to view “thumbnails” of all the pages in the current book. You can reorder the pages by dragging these thumbnails to different positions. You also can use the Page Browser to name pages.



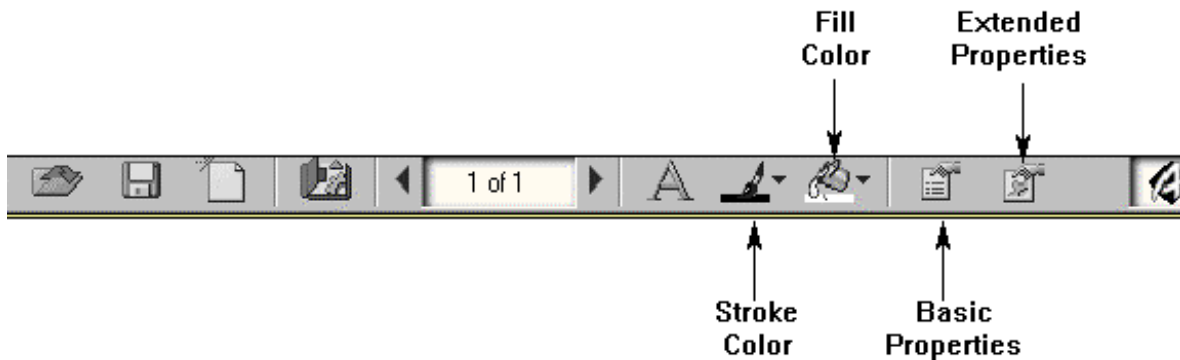
## The Lesson Properties Option

The Lesson Properties dialog box, accessed from the **Object** Menu, allows you to define log options for your book or an Internet option related to how a score for a quiz is reported.



## THE TOOL BAR

The Tool Bar for Assistant 6.1 contains two additional icons for access to Stroke Color and Fill Color for objects. The Basic Properties and Extended Properties icons look a bit different as shown below.




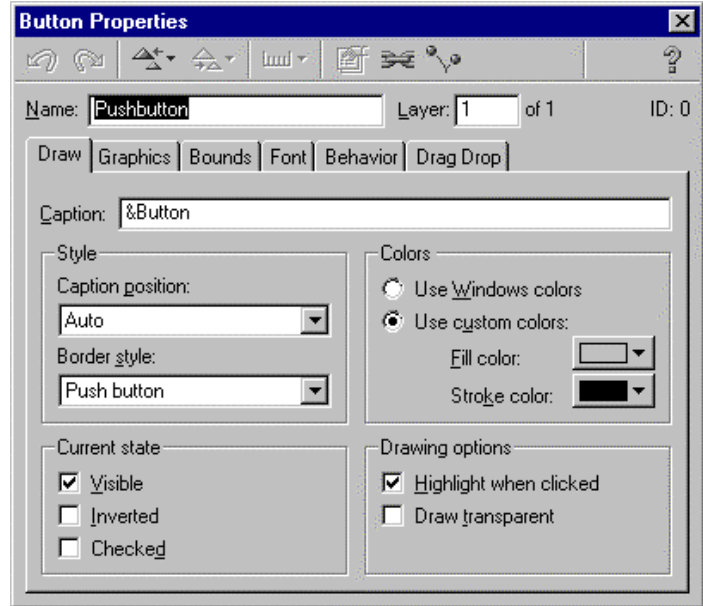
## BASIC PROPERTIES DIALOG BOXES

Several of the Basic Properties dialog boxes (such as the one shown here for a button) contain a Drag Drop tab.

The Tool Bar for this type of dialog box is also a bit different in 6.1 with the Extended Properties tool looking different as shown below:



A Set Units icon, , also exists in 6.1. This used to set the scale to Page units, Pixels, or Inches.



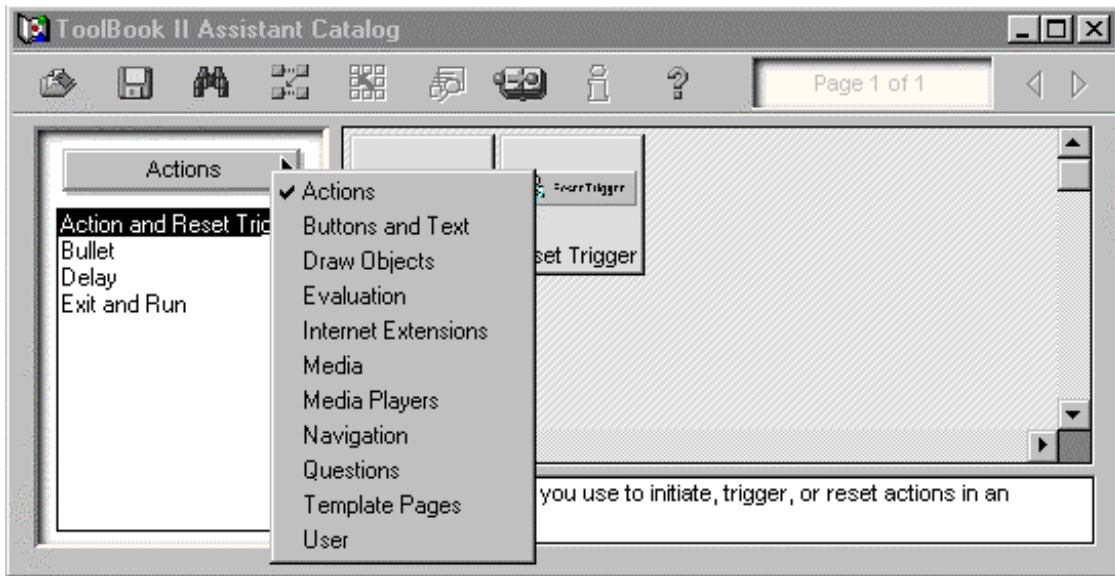
## THE BOOK SPECIALIST

There are a few minor changes in the Book Specialist that need to be pointed out.

- From the **Layout Screen** in 6.1, there are additional options such as Ledger, Training, Money, Sales, Accounting, etc.
- In Assistant 6.1, there is a **Book Type** screen (before the **Book Outline** screen) that allows you to select either **Standard Book** or **Quiz Book**. Clicking the **Quiz Book** option gives another new screen that allows you to define the number of quiz pages and whether you want to randomize the quiz or not. If you randomize, you have the option of also defining a random subset of questions.

## THE CATALOG

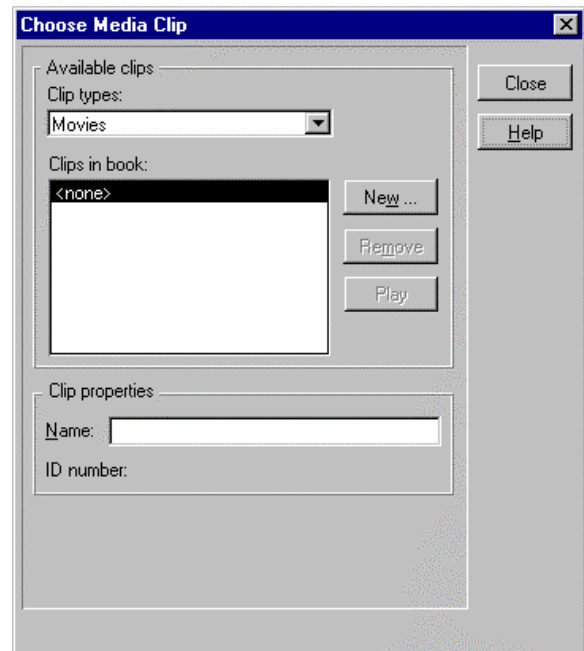
The Catalog in Assistant 6.1 has changed very little except that the objects related to scoring and feedback have been moved from the Question Category to a new Category called Evaluation. The Buttons and Fields Category from Assistant 6.0 has been renamed Buttons and Text, while the Basic Fields Subcategory is now called Basic Text Fields.



## THE CLIPS OPTION

Clicking on the **Clips** option from the **Object** Menu gives the **Choose Media Clip** dialog box as shown here.

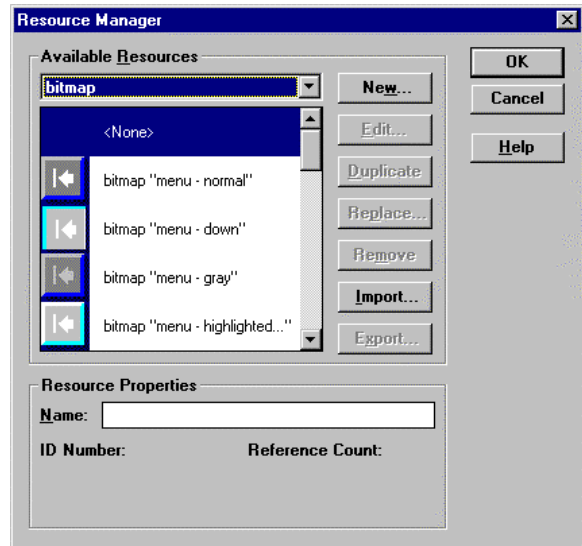
Clicking on **New** from this dialog box allows you to decide what type of clip you want to create. The clip types include Movies, Audio, and Stills.



## THE RESOURCE MANAGER

Clicking on **Resources** from the **Object Menu** accesses the **Resource Manager**, an option also available in the recent releases of ToolBook II Instructor.

This dialog box can be used to Import, Export, Replace, and Edit existing book resources such as bitmaps, shared scripts, icons, and cursors. You also can click on New and add a new resource to the current book.



Resources in ToolBook are materials that can be reused. For example, you can use a bitmap in more than one play and only have the data stored once. An icon can be used as a graphic for many buttons and yet the data exists only once within that book.

## FILES NEEDED FOR LESSONS IN ASSISTANT 6.0 BOOK

If you are using ToolBook II Assistant 6.1, you may not find the directories and files referenced in the Utilizing Asymetrix ToolBook II Assistant book. You will need to browse *the Program Files/Asymetrix/Assist60* directories to find substitute files or use **bump**, **avi**, and **wav** files of your own.

## THE AUTOPACKAGER

The Autopackager in ToolBook II Assistant 6.1 is a wizard that walks you through a series of screens where you make decisions about how you want to package and distribute your application. The options are similar to those found in the Autopackager for Assistant 6.0. You have a few more screens to deal with and have to make a few more decisions, but the wizard gives you good instructions for each screen.